

Employer: URA-AFT Local 1766, New Jersey

Title: Local Union Director

Posting date: 1/15/14

URA-AFT Local 1766 represents over 2,000 administrative staff at Rutgers, The State University of New Jersey. We were chartered in 2008 and will negotiate our third contract in Summer 2014. We are seeking a Local Union Director to work with our elected leadership as follows:

1. **Negotiation/Representation:** Act as chief negotiator in collective bargaining, Labor/Management conferences, and Public Employee Relations Commission (PERC) proceedings; ensure the effective and timely processing of grievances from initial complaint through arbitration; draft contract language and settlements.
2. **Organizing:** Develop strategies to link contract enforcement, advocacy and internal organizing. Develop and implement plan to organize and convert fair share/agency fee payers into full-fledged members; build the capacity of local leaders and rank-and-file members to advance union position in the workplace and through legislation or public advocacy; participate in internal and external local organizing drives; represent the local to outside bodies (including AFL-CIO, CLC and other affiliates/ alliances) as assigned. Develop strategies to increase member engagement, rank-and-file activism and build coalitions.
3. **Training/Communication:** Develop and implement ongoing training program for all levels of local leadership. Provide training for local officers and stewards as necessary; identify training needs and opportunities for members and leaders. Produce/edit pieces for local's print and electronic communications on aspects of trade unionism, contract rights, local's activities.
4. **Administration:** Work with local leaders to assure continuity of operations, compliance with federal and state labor law as well as local and National AFT constitutions, including election, reporting and financial procedures standards.

Requirements: 7-10 yrs Experience in labor organizing, contract administration (negotiations/grievances), preferably with a local union. Bachelor's degree in Labor Studies or related field. Knowledge of public sector labor law and unionism. Familiarity with New Jersey and higher education environment a plus. Ability to start work in early 2014, and lead contract negotiations immediately. Regular statewide travel, frequent night and weekend work. Proficiency with Microsoft Office Suite. Familiarity with ACCESS-based membership software.

Salary commensurate with experience, full benefit package.

Please send cover letter, resume and 3 references to: search@ura-aft.org by Feb. 15.