

KEAN FEDERATION OF TEACHERS
AFT LOCAL 2187
AGENCY FEE REPORT
ALLOCATION BETWEEN
CHARGEABLE AND NON-CHARGEABLE EXPENSES
YEAR ENDED JUNE 30, 2012

KEAN FEDERATION OF TEACHERS
AFT LOCAL 2187
AGENCY FEE REPORT
ALLOCATION BETWEEN CHARGEABLE AND NON-CHARGEABLE EXPENSES
CASH BASIS
YEAR ENDED JUNE 30, 2012

TABLE OF CONTENTS

Accountants' Report on Agreed Upon Procedures.....	1
Allocation Between Chargeable and Non-Chargeable Expenses - Cash Basis.....	2
Notes to Financial Statements.....	3



To the Executive Board
Kean Federation of Teachers
AFT Local 2187
Union, New Jersey

At your request, we have performed certain agreed upon procedures, as enumerated below, with respect to the allocation of the expenses of Kean Federation of Teachers AFT Local 2187 between chargeable and non-chargeable expenses (Columns B and C).

The procedures were performed solely to assist you in connection with the determination of chargeable and non-chargeable expenses of agency to members. It is understood that this report is solely for your information and is not to be referred to or distributed for any purposes to anyone other than Kean Federation of Teachers AFT Local 2187 or its affiliates. The procedures we performed are summarized as follows:

- A. We tested the allocations for mathematical accuracy.
- B. We checked the underlying allocation assumptions for reasonableness.

Because the above procedures do not constitute an examination or review made in accordance with generally accepted auditing standards, we do not express an opinion on any of the amounts or items referred to above. In connection with the procedures referred to above, no matters came to our attention that caused us to believe that the specified amounts or items should be adjusted. Had we performed additional procedures or had we made an examination or review on the Expense Statement in accordance with generally accepted auditing standards, matters might have come to our attention that would have been reported to you. This report relates only to the allocation of Kean Federation of Teachers AFT Local 2187 and does not extend to any financial statements of Kean Federation of Teachers AFT Local 2187 taken as a whole.

Marchionda & Ferrer, P.A.

Marchionda & Ferrer, P.A.
Certified Public Accountants

December 28, 2012

KEAN FEDERATION OF TEACHERS
AFT LOCAL 2187
AGENCY FEE REPORT
ALLOCATION BETWEEN CHARGEABLE AND NON-CHARGEABLE EXPENSES
CASH BASIS
JUNE 30, 2012

	Total <u>Column A</u>	Chargeable Expenses <u>Column B</u>	Non-Chargeable Expenses <u>Column C</u>
Expenses:			
Per Capita Dues	\$257,294	\$257,294	\$ -0-
Officer Stipends	67,153	67,153	-0-
Professional Fees	12,925	12,925	-0-
Office Salary	33,860	33,860	-0-
Conferences	1,886	1,886	-0-
Gifts and Donations	929	929	-0-
Legal Fees	28,020	28,020	-0-
Advertising	50	50	-0-
Meeting Expenses	27,829	27,829	-0-
Office Expenses	6,001	5,406	595
Equipment Rental	4,173	4,173	-0-
Scholarships	6,300	6,300	-0-
Payroll Tax Expense	8,870	8,870	-0-
Payroll Service	2,204	2,204	-0-
Telephone	2,998	2,998	-0-
Depreciation	369	369	-0-
Postage	401	401	-0-
Travel	5,835	5,835	-0-
Maintenance	3,305	3,305	-0-
Bank Charges	722	716	6
Subscriptions	1,691	1,691	-0-
Political Contributions	6,000	-0-	6,000
Pension Expense	2,500	2,500	-0-
Insurance	782	782	-0-
	<u>782</u>	<u>782</u>	<u>-0-</u>
 Total Expenses	 <u>\$482,097</u>	 <u>\$475,496</u>	 <u>\$ 6,601</u>
	 <u>100%</u>	 <u>98.63%</u>	 <u>1.37%</u>

See accompanying notes and accountants' report.

KEAN FEDERATION OF TEACHERS
AFT LOCAL 2187
NOTES TO FINANCIAL STATEMENT
JUNE 30, 2012

Note 1) Summary of Significant Accounting Policies:

Organization

The Organization's purpose is to bring full-time, part-time and adjunct faculty and professional college staff into relations of mutual assistance and cooperation, in addition to advancing the interests of faculty and professional college staff. The organization is affiliated with The American Federation of Teachers and The Council of New Jersey State College Locals.

Basis of Accounting

The Organization's policy is to prepare its financial statements on the cash basis of accounting; consequently, contributions and other revenues are recognized when received rather than when promised or earned, and certain expenses and purchases of assets are recognized when cash is disbursed rather than when the obligation is incurred.

Income Taxes

The Organization is an unincorporated association under New Jersey Statutes 2A:61-1 et seq. The Organization has tax-exempt status under Section 501(C)(5) of the Internal Revenue Code.

Estimates

Preparation of financial statements on the cash basis of accounting requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.